

Minutes | January 13th, 2025 | 7:10 PM
Board of Trustees (BOT) Meeting | Village Hall



1. Call to Order | President Schall called the meeting to order at 7:10 PM.
2. Roll Call | President Mark Schall, Public Works Trustee # 1 Paul Schroeder, Water & Wastewater Trustee #2 Rick Cermak, Treasurer Robert O'Brien, Clerk Dori Panthofer. Trustee #3 Constable Rocco Castellano arrived at 7:11 PM.
Public: Wind Point Police Chief Tommy Sharrett arrived at 7:13 PM.
3. Public Comment | None
4. Approval of the following five sets of meeting minutes: 1) November 25th, 2024 Board of Appeals Public Hearing; 2) November 25th, 2024, 2025 Village Budget Public Hearing; 3) November 25th, 2024 BOT Meeting; 4) December 10th, 2024 Erosion Control/Greenspace Committee; 5) December 24th, 2024 Stand Up Meeting
Trustee Cermak abstained from participating in motions related to documents that required a review due to computer issues which prevented him from accessing files.
Motion to approve the minutes referenced above as written made by Trustee Schroeder and seconded by President Schall. President Schall, Trustee Schroeder and Constable Castellano voted in favor. Trustee Cermak abstained. Motion carried.
5. Trustee's Report (1) – Paul Schroeder
 - a. Speed limit signs replaced
 - b. Village Hall maintenance items addressed
 - c. Snow removal issues addressed
 - d. DNR tree grants
 - e. 2025 Bridge Inspections / Ayres
 - i. Vincennes Bridge
 - ii. WisDOT Local Structures Program - (6-20') Inventory Collection - Program includes outside inspection of 3 small bridges (Nicolet Pl, North Bay Dr, Hennepin Pl)
6. Trustee's Report (2) – Rick Cermak
 - a. Lighthouse Drive lift station alarm signal failure
 - b. Village Hall pump rebuild
 - c. Village Hall toilet bid - | The Feiner Plumbing bid to replace/repair both Village Hall toilets is \$801. The Board authorized Trustee Cermak to schedule the repair without a formal motion.
 - d. Three Phase Power
7. Constable's Report – Interim Constable Rocco Castellano
 - a. Wind Point Police Department | Chief Tommy summarized December 2024 and year end reports.
 - b. Caledonia Fire Department
 - i. Walter Leininger appointed Interim Fire Chief
 - c. Wisconsin Humane Society animal sheltering statistics | Zero incidents

8. Treasurer's Report – Bob O'Brien
 - a. Financial Reports
 - b. Review possible replacement of Village laptop | Motion to approve up to \$1,000 to replace the Village laptop made by Trustee Cermak and seconded by Trustee Castellano. All in favor, none opposed. Motion carried.

9. President's Report – Mark Schall
 - a. Waste water and water main negotiations with Racine Water Department update.
 - b. Greenspace Committee recommendation and next phase planning | GZA was chosen by the Erosion Control & Greenspace Committee.

Motion to approve GZA's bid in the amount of \$26,000 made by Trustee Cermak and seconded by Trustee Schroeder. President Schall, Trustee Schroeder and Constable Castellano voted in favor. Trustee Cermak abstained. Motion carried.

Constable Castellano will communicate (with GZA) that the goal for work is this summer; bid documents are due by May 1st, 2025 with the work to be completed prior to any landscaping. This phase is an engineered hardscape revetment wall to prevent erosion and slippage; an interim solution for thistles and invasive weeds may be needed until the hardscape revetment is complete.

10. Clerk's Report – Dori Panthofer
 - a. Elections
 - i. WEC poll inspection 12/19/2024 - Awaiting official report; the inspector noted the polling booths are not handicap accessible. Chief Inspector Schmitt identified the table to the left of the polling booths as handicap accessible.
 - ii. Spring Primary is likely; election date is Tuesday, February 18th, 2025
 - iii. Spring Election: Tuesday, April 1st, 2025
 - b. January/February Newsletter Topics
 - c. Upcoming Village meetings
 - i. BOT Meeting - 7 PM Monday, February 10th, 2025
 - ii. BOT Meeting - 7 PM Monday, March 10th, 2025
 - iii. BOT Meeting - 7 PM Monday, April 14th, 2025

11. Accounts Payable (AP)
 - a. AP December 2024 in the amount of: \$9,321.19
 - b. AP January 2025 as of 1/10/2025 in the amount of \$ 41,244.04, and updated on January 13th, 2025 that includes tax settlements and other bills received since January 10th, 2025, for an updated amount of: \$259,998.27

Motion to approve the AP reports as noted above made by Trustee Schroeder and seconded by President Schall. President Schall, Trustee Schroeder and Constable Castellano voted in favor. Trustee Cermak abstained. Motion carried.

12. Old Business
 - a. Source of 4" pipe flowing into the Lighthouse Dr lift station. Per Trustee Cermak, RA Smith suggests using a push camera to help identify the source.
 - b. Updated Inspector Agreement with Lee Greivell signed.

13. New Business
 - a. 2025 BOR | Revaluation vs. Maintenance | Motion to perform a revaluation for the 2025 Board of Review with the understanding that, if necessary, the back up assessor identified in the contract with DH Assessments LLC is available to fulfill the terms of the contract made by Constable Castellano and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried.
14. Adjourn | Motion to adjourn the meeting made by Trustee Cermak and seconded by Constable Castellano. All in favor, none opposed. BOT adjourned at 8:11 PM.