

Minutes | March 10th, 2025 | 7:00 PM
Board of Trustees (BOT) Meeting | Village Hall



1. Call to Order | President Schall called the meeting to order at 7:00 PM.
2. Roll Call | President Mark Schall, Trustee #1 Public Works Trustee Paul Schroeder, Trustee #2 Water & Wastewater Rick Cermak, Trustee #3 Constable Rocco Castellano, Treasurer Robert O'Brien, Clerk Dori Panthofer.
Public: WPPD Chief Sharrett arrived at 7:07 PM.
3. Public Comment | None
4. Approval of the February 10th, 2025 BOT Meeting minutes
Motion to approve the February 10th 2025 BOT Meeting Minutes as written, made by Constable Castellano and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried.
5. Trustee's Report (1) – Paul Schroeder
 - a. Tree trimming of low hanging branches over public roads.
 - b. 2025 Professional Maintenance Program proposal (Village grounds)
Aspen Property Care
Motion to approve the Aspen Property Care Professional Maintenance Program bid dated February 5th, 2025 made by Trustee Cermak and seconded by Constable Castellano. All in favor, none opposed. Motion carried.
Additional action: Request ravine clean up; include routine thistle control at the lakefront.
 - c. Public road maintenance | Action: Trustee Schroeder requests approval to obtain public road and curb repair recommendations from Ayres followed by obtaining bids from contractors to complete the repairs. NOTE: Include a request to consider adding extra drainage grates and catch basins on North Bay Drive to improve drainage with the bid to include seeking a unit price for both concrete and asphalt materials.
Motion to engage Ayres for said project made by Trustee Cermak and seconded by Constable Castellano. All in favor, none opposed.
6. Trustee's Report (2) – Rick Cermak
 - a. Update - Village Hall cast iron pipe replacement - date will be scheduled soon.
 - b. Lift station Float switch failure - replaced.
 - c. 3-Phase power - A bid dated February 26th 2025 was received from WE Energies in the amount of \$9,290.82. Trustee Cermak is awaiting a bid from Bohm to allow VNB to run 3-Phase power.
7. Constable's Report – Interim Constable Rocco Castellano
 - a. Wind Point Police Department - Stats reviewed
Chief Sharrett addressed the Board.
 - b. Caledonia Fire Department - Stats reviewed
 - c. Wisconsin Humane Society animal sheltering statistics / not available.
8. Treasurer's Report – Bob O'Brien
 - a. Financial Reports - Tentative report distributed for discussion purposes only.
9. President's Report – Mark Schall
 - a. RCICC meeting update
 - b. Update on ongoing litigation

10. Clerk's Report – Dori Panthofer
 - a. 2023 Act 235 Judicial Privacy Act
 - b. Elections:
 - i. Spring Election: April 1st, 2025
 - ii. WEC Accessibility Plan due May 7th, 2025
 - c. Newsletter Topics
 - d. Upcoming Village meetings. Meetings are held at Village Hall.
 - i. BOT Meeting: 7 PM Monday, April 14th, 2025
 - ii. BOR Meeting: 7 PM Monday, May 12th, 2025
 1. Open Book by appointment from May 12th - May 15th, 2025
 - iii. BOT Meeting: 7:10 PM Monday, May 12th, 2025
 - iv. BOR Reconvenes - 5PM-7PM Monday, June 16th, 2025
 - v. BOT Meeting - 7 PM Monday, June 16th, 2025
11. Accounts Payable
 - a. AP February 2025 as of February 28th, 2025 in the amount of \$ 235,087.24
 - i. Correction needed to Check # 14046; the actual amount is \$170. The monthly total is \$ 234,107.24
 - b. AP March Preliminary as of March 7th, 2025 in the amount of \$ 3,740.96
 Motion to approve the February and March AP reports to include the correction noted above made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion carried.
12. Old Business
 - a. Source of 4" pipe flowing into the Lighthouse Dr lift station | no update.
 - b. Status GZA accepted proposal for Lakefront project | Constable Castellano submitted a bid dated March 10th, 2025 in the amount of \$38,515 which includes an estimated comprehensive landscape architecture plan of \$12,000.
 Motion to approve the bid as written made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion carried.
 - c. City of Burlington request to transfer "class B" combination liquor license | VNB's liquor license allocation is non-transferrable since the Village has never issued a license.
 - d. Building & Zoning Application & Review Process presented by Constable Castellano | No action, discussion will be revisited at the April meeting.
13. New Business
 - a. Drainage options on North Bay Drive | See Public Works agenda item 5(c).
 - b. Proposed 2025 City of Racine Street Sweeping Agreement
 Motion to approve the City of Racine Department of Public Works Street Sweeping Services proposal dated March 6th, 2025 made by Constable Castellano and seconded by Trustee Cermak. All in favor, none opposed. Motion carried.
14. Adjourn | Motion to adjourn made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. The meeting adjourned at 8:33 PM.