



## Minutes April 8th, 2024 | 7:00 PM Board of Trustees (BOT) Meeting

1. **Call to Order:** President Schall called the meeting to order at 7:00 PM.
2. **Roll Call:** President Mark Schall, Treasurer Robert O'Brien, Trustee #1 Rich Schmitt, Trustee #2 Rick Cermak, Clerk Dori Panthofer.

Virtual Attendee (Zoom): Constable Kristin Wright (logged in at 7:05PM). Audio/visual attendance was confirmed using the Village laptop and auxiliary speaker.

**Public Attendees:** Diane & Jorge Garces (75 Shore Acres Dr); Topic: Great Northern Corporation

3. **Public Comment |** President Schall reviewed Public Comment Guidelines.

Diane Garces (75 Shore Acres Dr): Constant noise from the Great Northern Corporation incinerator (1800 South St).

**Motion to suspend Robert's Rules** (and allow Constable Wright to participate and vote virtually) made by Trustee Cermak and seconded by Trustee Schmitt.

Roll call vote: President Schall AYE; Trustee Cermak AYE. Trustee Schmitt AYE; Motion carried at 7:10 PM.

4. **Approval of the March 11th, 2024 BOT Meeting Minutes |** Motion to approve the March 11th, 2024 BOT Minutes made by Trustee Schmitt and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:11 PM.

### 5. **Trustee's Report (1) – Rich Schmitt**

- a. Wind Point Electronic Recycling Collection event scheduled for August 10th, 2024.  
ACTION: The Board approved publishing the event in the next newsletter and on the Village calendar.
- b. WisDOT Local Structures Program (6-20') Inventory Collection Form due 4/15/2024  
Action: Email was referred to Ayres & Associates, awaiting response.
- c. Village Hall: Plumbing repair attempted (leaking bathroom sink drain) and Village Hall pest control (bug bomb) will be completed this week.
- d. Aspen Property Care LLC
  - i. Spring clean up and fertilizer completed.
  - ii. Weed pulling estimate for larger weeds (based on last year) is 2 people for 3 days, with no guarantees. Estimate excludes garlic mustard.

### 6. **Trustee's Report (2) – Rick Cermak**

- a. Letter to households serviced by Lighthouse Drive lift station: Notice to include photos and cost of repairs (\$3,000) will be sent soon.
- b. Main lift station - 3 Phase Power: Work in progress.
- c. Main lift station pump rebuild: No news.

### 7. **Constable's Report – Kristin Wright**

- a. Wind Point Police Department | Tommy Sharrett is now the official Police Chief.
- b. Caledonia Fire Department
- c. Wisconsin Humane Society animal sheltering statistics

**8. Treasurer’s Report – Bob O’Brien**

- a. Financial Reports | Financials distributed.  
Action: Funds will be transferred to Madison account.

**9. President’s Report – Mark Schall**

- a. Committee Update
  - i. Lakefront: Rocco Castellano is drafting an RFP to address erosion control
  - ii. Ravine and Village Hall grounds
- b. RCICC Update
  - i. RCICC revised the wording for the Shepherds College resolution.  
Action: Motion to amend Resolution 2024-1 related to Shepherds College to update the wording as provided by RCICC made by Trustee Cermak and seconded by Trustee Schmitt.  
All in favor, none opposed. Motion carried at 7:32 PM.
  - ii. RCICC proposed sending a letter to Representative Bryan Steil.  
Action: Motion for North Bay to submit a letter to Representative Bryan Steil as requested by RCICC made by Trustee Scmitt and seconded by Trustee Cermak.  
All in favor, none opposed. Motion carried at 7:33 PM.
- c. Village documentation | Transfer of knowledge from outgoing elected officials to incoming elected officials. Offices discussed at this meeting: Clerk, Treasurer, Trustee #2 Water & Wastewater

**10. Clerk’s Report – Dori Panthofer**

- a. Elections
  - i. April 2nd, 2024 - County technical issues, Village Hall Flag
    - 1. Trustee #1 Public Works Elect Paul Schroeder took his Oath of Office a few days ago.
    - 2. Trustee #2 Rick Cermak and Treasurer Robert O’Brien took their Oath of Office during this meeting.
    - 3. Terms begin on the third Tuesday of April, 2024
    - 4. Fall Elections - August 13th, 2024
    - 5. Destruction of election materials in accordance with WEC
- b. Permits
- c. Annual recycling report
- d. 2024 Village Directory
- e. April Newsletter Topics: Ash Borer treatment, 2024 Board of Review plus additional topics submitted by the Executive Board.
- f. Upcoming meetings:
  - i. Erosion Control/Greenspace Committee Meeting scheduled for 5 PM Thursday, April 11th, 2024
  - ii. 2024 Board of Review - First meeting: 7PM Monday, May 13th, 2024; Reconvenes 5PM Monday, June 17th, 2024 (June BOT meeting convenes after the BOR).
  - iii. Next BOT meeting: Monday, May 13th, 2024

**11. Accounts Payable**

- a. AP March 2024 amended 3/13/2024 in the amount of \$3,449.23
- b. AP April 2024 preliminary as of 4/6/2024 in the amount of \$24,176.65

Action: Motion to accept both AP reports noted above made by Trustee Schmitt and seconded by Trustee Cermak. All in favor, none opposed. Carried 7:46 PM.

**12. Old Business**

- a. Bridge repair status | Awaiting response from contractor.

**13. New Business - None**

**14. Adjourn** | Motion to adjourn made by Trustee Schmitt and seconded by Constable Wright. All in favor, none opposed. Meeting adjourned at 7:50PM.