

**Minutes | Monday, August 25th, 2025 | 4:00 PM | Village Hall  
Stand Up Meeting (SUM) of the Board of Trustees**



1. Call to order: President Mellem called the meeting to order at 4:00 PM.  
Roll Call: President Roger Mellem, Trustee #2 Rick Cermak, Constable Rocco Castellano, Treasurer Robert O'Brien, Clerk Dori Panthofer, Special Counsel Jeff Leavell, WP-VNB Prosecutor Christopher Schultz. Excused: Trustee #1 Paul Schroeder.
2. Suspend Robert's Rules: Motion to suspend Robert's Rules to allow Prosecutor Christopher Schultz to attend the meeting via Zoom made by Constable Castellano and seconded by Trustee Cermak.  
Roll call vote: Constable Castellano YES; Trustee Cermak YES; President Mellem YES.  
Motion carried.
3. The Village Board anticipates going into closed session pursuant to §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically concerning Wind Point-North Bay Village citation # LC81H0LHN3 for an ordinance violation at 3505 Chatham St.  
Motion to enter closed session pursuant to §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically concerning Wind Point-North Bay Village citation # LC81H0LHN3 for an ordinance violation at 3505 Chatham St made by Constable Castellano and seconded by Trustee Cermak.  
Roll call vote: Constable Castellano YES; Trustee Cermak YES; President Mellem YES.  
Motion carried.
4. Following the closed session the Village Board will reconvene in open session and may take such action as it deems appropriate on the matter discussed in closed session.  
Motion to return to Open Session made by Constable Castellano and seconded by Trustee Cermak.  
Roll call vote: Constable Castellano YES; Trustee Cermak YES; President Mellem YES.  
Motion carried. The meeting returned to open session at 4:28 PM.  
Motion to direct Christopher Schultz to draft letter of correspondence as discussed regarding this matter made by Constable Castellano and seconded by Trustee Cermak.  
Roll call vote: Constable Castellano YES; Trustee Cermak YES; President Mellem YES.  
Motion carried.
5. Notice of impeded access letter (draft): The Village is reacting to what is being imposed on the Village (from Caledonia Fire Department and Johns Disposal). The greatest concern is access (ingress and egress) for Fire and EMS service. The Village will continue negotiations for continued waste management service on the private drives.  
Revise the notice to include clearance requirements and invite residents to attend the September 8th, 2025 meeting. Residents can present Public Comment. The topic will be on the agenda. The Board will conduct business with many questions being answered during the meeting.
6. Motion to Adjourn: Motion to adjourn made by Constable Castellano and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 4:58PM.