

Minutes October 14th,2024 | 7:00 PM
Board of Trustees (BOT) Meeting



1. Call to Order | President Schall called the meeting to order at 7:00 PM.
2. Roll Call | President Mark J. Schall, Trustee #1 Paul Schroeder, Trustee #2 Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, Clerk Dori Panthofer

Public: Nancy Wuenne, Village Insurance Agent, R&R Insurance; Connie Mellem (116 S Vincennes Cir) entered at 7:01 PM; Chief Tommy Sharrett entered at 7:15 PM.
3. Public Comment | None presented.

Discussion of Agenda item #14(b) moved up. R&R Insurance, Nancy Wuenne | November 1st, 2024-2025 Insurance renewal proposal. Details appear under agenda item 14(b).

4. Approval of the September 9th, 2024 BOT Meeting Minutes, September 10th, 2024 Stand Up Meeting (SUM) Minutes and October 4th, 2024 SUM Minutes

Motion to amend the September 10th, 2024 SUM minutes Item #4 to read "Ryan Braithwaite presented proposed mediation conditions" and to approve the September 9th, 2024 BOT meeting minutes and October 4th September 10th, 2024 SUM minutes made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:13 PM.
5. Trustee's Report (1) – Paul Schroeder
 - a. 2024 Ayres Bridge Inspection(s)
 - b. Cosmetic bridge repairs complete | Scope of repairs exceeded the bid; the Village owes an additional \$1,800. See October 2024 Accounts Payable report.

M&M suggests additional preservation work (cap the bridge rails). President Schall distributed M&M Masonry's estimate in the amount of \$32,000 to cap all 4 bridge rails.

Action:
 - Trustee Schroeder to consult with Ayres (can sides/rails can be resurfaced independently).
 - President Schall will communicate with M&M Masonry to obtain the cost per bridge.
 - c. Fall leaf collection dates set: Monday October 21st through the last Monday of November, or the 1st measurable snowfall. Add an article to the October 16th, 2024 Newsletter.
6. Trustee's Report (2) – Rick Cermak
 - a. Lighthouse Dr lift station electrical box needs repair; Bohm Electric repair estimate is \$300-\$500.
 - b. Sewer Agreement ending 1/21/2025 - See agenda item 9(a) President's Report
 - c. 400 Cross Creek sewer backflow | Per the City of Racine, private lateral work (backflow preventer) is at the property owner's expense.
7. Constable's Report – Kristin Wright
 - a. Wind Point Police Department | Chief Sharrett spoke.
 - b. Caledonia Fire Department
 - c. Wisconsin Humane Society animal sheltering statistics

8. Treasurer's Report – Bob O'Brien
 - a. Financial Reports
 - b. 2025 Budget preparation underway; lakefront project budget needed.
9. President's Report – Mark Schall
 - a. City water and sewer contract talks | The city has asked all municipalities to sign the same agreement (one for water and one for sewer). The city would like to implement a revenue sharing algorithm for wastewater. If the lawyers don't reach an agreement by the 1/21/2025 deadline, they'll figure out an extension. The city of Racine owns the water mains and will continue to repair breaks. Village Attorney Matthew Flemming suggests consulting an independent engineer.
10. Clerk's Report – Dori Panthofer
 - a. 2024 WISLR Local Mileage Certification report filed
 - b. Open Meeting Law training for VNB Executive Board
 - i. Recap of LWM workshop 9/24/2024
 1. Feedback from VNB attendees | Open Meeting Law makes it hard to run a Village this size.
 2. Handout - A recap of the 9/24/2024 workshop, including technology challenges related to public accessibility to remote meetings. In a 2022 email, Village Attorney Larson indicated other municipalities passed an ordinance.
 - c. Recycling Grant Application filed
 - d. Elections
 - i. General Election: November 5th, 2024
 - ii. Special Election: Thursday, November 19th, 2024 and Thursday, December 21st, 2024
 - e. Upcoming Village meetings as of October 14th, 2024:
 - i. 6:00 PM, Thursday, October 24th, 2024 | Board of Appeals Public Hearing
 - ii. 5:30 PM, Tuesday, October 29th, 2024 | Erosion Control/ Greenspace Committee Meeting
 - iii. 7PM Monday, October 28th, 2024 | Trustees Meeting (November)
 - iv. 7PM Monday, November 25th, 2024 | 2025 Budget Hearing
 - v. 7:05 PM Monday, November 25th, 2024 | Trustees Meeting (December)
11. Accounts Payable (AP)
 - a. AP August 2024 final \$88,782.91
 - b. AP September 2024 final \$ 31,204.24
 - c. AP October 2024 preliminary \$25,031.61; Amended preliminary total as of 10/14/2024 total \$33,731.64; awaiting payroll taxes due to the US Treasury by the end of the month.

Motion to approve August, September and October AP totals as noted above made by Trustee Schroeder and seconded by Constable Wright. All in favor, none opposed.
Motion carried at 7:56 PM.
12. Old Business
 - a. 2025 Emerald Ash Borer coordinated treatment program | Decision deferred until residents are surveyed to identify level of interest to continue treatment.

- b. Update | Emergency vehicle and service provider access on private roads
- c. Update | Encroachment application (3623 N Main St) - Action: President Schall will forward an email (from Mr. Henshaw) to the Clerk that Mr. Henshaw agrees to maintain it.
- d. Update | Fence Permit application 111 Shore Acres Drive fence permit application, if additional documents are received. | President Schall submitted a 2006 survey of 35 Shore Acres provided by Ann Toniolo. Action: The Clerk will forward the survey of 35 Shore Acres Dr to Inspector Greivell who will decide if it's sufficient to make a decision for 111 Shore Acres Dr.
- e. Source of 4" pipe flowing into the Lighthouse Dr lift station | Trustee Cermak is investigating to determine the actual source.

13. New Business

- a. Additional maintenance work on bridges - see Trustee #1 report.
- b. R&R Insurance, Nancy Wuenne | November 1st, 2024-2025 Insurance renewal proposal
 - i. Options and recommendations related to Crime and Property in the Open (PITO).
 - ii. Cyber Crime coverage (if the Board rejects additional cyber-crime coverage, a signed cyber-crime rejection form is required).
 - iii. Are volunteers covered by Village Insurance? No, volunteers are not covered by liability. \$10,000 of medical expense coverage may apply. Per Nancy Wuenne, most municipalities use a volunteer liability waiver form.

Motion to reject additional cyber crime coverage made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 7:09 PM.

Motion to accept R&R Insurance Renewal Proposal #12307 made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 7:10 PM.

- c. 2024 Trick or Treat | October 31st from 5 PM to 7PM | Add dates to October 16th, 2024 newsletter.
 - d. Preliminary Budget - See Treasurer's report.
 - e. Proposed 2025 Police & Court Fees | Motion to accept the proposed 2025 Police & Municipal Court Fees in the amount of \$29,743 (a 2.5% increase over 2024) for services from the Village of Wind Point made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:11 PM.
 - f. BOA2024-1 Horwitz Trust/Posnanski | 3721 Lighthouse Dr | Variance application for a proposed 200 square foot boathouse/shed, the second shed on the property. President Schall will determine the status of the property transfer and updated lot lanes. Trustee Schroeder stated there may be state or DNR regulations for boathouses. No action until after the Board of Appeals Public Hearing.
 - i. Variance procedures - Not discussed.
14. Adjourn | Motion to adjourn made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. The meeting adjourned at 8:17 PM.