



## 2023 BOARD OF REVIEW NOTICE TO RECONVENE

**Agenda: July 10th, 2023 | 5:00 PM - 7:00 PM**

The 2023 Board of Review (BOR) is scheduled to reconvene at Village Hall located at 3615 Hennepin Pl, in Racine, Wisconsin, on the date and time noted above. The Board of Review is open to the public.

1. Reconvene 2023 Board of Review
2. Roll Call
3. Verify that the Village has an ordinance for confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af).
4. Review of new laws.
5. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
6. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
7. Filing and summary of Annual Assessment Report by the Village Assessor.
8. Receipt of the assessment roll by the Clerk from the Assessor.
9. Receive the Assessment Roll and sworn statements from the Clerk.
10. Review the Assessment Roll and perform statutory duties.
  - a. Examine the roll.
  - b. Correct descriptions or calculation errors.
  - c. Add omitted property, and
  - d. Eliminate double assessed property
11. Discussion/Action - Certify all corrections of errors under state law (Wis. Stat. § 70.43).
12. Discussion/Action - Verify with the Assessor that open book changes are included in the assessment roll.
13. Allow taxpayers to examine assessment data.
14. During the first two hours, consideration of:
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
  - c. Requests to testify by telephone or submit a sworn written statement,
  - d. Subpoena requests, and
  - e. Act on any other legally allowed or required BOR matters.
15. Review of Notices of Intent to File Objection (None filed by the 5PM filing deadline on Friday, July 7th, 2023).
16. Proceed to hear objections, if any and if property notice/waivers given, unless scheduled for another date.
17. Consider/act on scheduling additional BOR Date(s).
18. Adjourn (to future date if necessary).